

Distance Learning Plan

Waconia Public Schools - ISD 110



What is Distance Learning?

- Extended time of continuous learning
- On-going and sustainable instructional delivery and assessment
- Must address all students in an equitable manner
- Requires student attendance
- Designed to be the primary instructional delivery platform

What is the transition?

March 18 - 27: Teacher Planning and Preparation

March 30 - Until Further Notice: Distance Learning Instruction

"The length of time of delivery is unknown."

MDE Commissioner Ricker 3/17 4:42PM

What are the expectations for teachers?

Teachers will fulfill assigned duty days with flexible hours.

Students will have contact with teachers in some method each instructional day.

Teachers will assess student work and assign grades.

Teachers will utilize common delivery platforms.

- Grades E-2: SeeSaw or Schoology
- Grades 3-12: Schoology

What will instruction look like on a weekly basis?

A 5-day instructional week will look like this:

Monday: Teacher Collaboration Day

- Teachers will post choice board activities for students by 8:00 a.m.
- No required assignments will be posted

Tuesday - Friday: Distance Learning Instructional Days

- Assignments and instructional activities will be posted by 8:00 a.m.
 - E-2 will use SeeSaw or Schoology
 - 3-12 will use Schoology

Saturday - Sunday

- Extended and flexible time for students to complete assigned work or projects
- Smaller assignments or quick checks may be expected throughout the week as well

How much
time can I
expect my
child to be
engaged in
instruction?

These instructional guidelines will be followed from Monday, March 30 - Friday, April 10. Adjustments will be made after this time based on feedback.

Grade Level	Combined Instructional Time and Student Work Time (all are approximate)
Grades E-2	1 Hour Total
Grades 3-5	1.5 Hours Total
Grades 6-8	30 Minutes Per Course
Grades 9-12	40 Minutes Per Course

How will my child engage in the learning process?

Teachers will ensure that students are engaging in distance learning instruction and aligned instructional activities on a daily basis.

This will be accomplished through the D110 learning management platforms (SeeSaw or Schoology).

Student may complete work on or offline.

There is not an expectation that students need to be online 100% of the time.

All presentations, discussion, tutorials, or demonstrations will be recorded for learning flexibility.

How will we connect with teachers if we have questions?

On Tuesday of each week, teachers will post an office hour schedule for that week.

Teachers will dedicate 2 hours each day as office hours between 7:00 a.m. and 5:00 p.m.

Office hours will be a time when parents and students can get timely responses to questions, emails, voicemails, and chats.

Teachers will communicate the best method of contact.

How will daily attendance be taken?

Grades E-5:

- Teachers will assume students are present unless a parent/guardian has contacted them regarding an illness
- Daily attendance will be taken by the teacher by 9:00 a.m.

Grades 6-12:

- Record of attendance will be a daily student task
- Attendance will be taken through a shared Google Form
- Management and tracking will be handled by office staff

What if my child is ill or needs to be absent from instruction?

It is important to let the district know if your child is ill so that we can maintain record of this information.

Grades E-5:

- Contact your child's teacher by 9:00 a.m.

Grades 6-12:

- Contact the school's attendance line by 9:00 a.m.

What if we don't have the necessary technology at home?

It is very important that you notify the district immediately if you do not have internet access or the necessary technology in your home for this learning process to take place.

We asked that **ALL families complete a brief survey** to ensure that we are ready for learning on Monday, March 30.

To do so, go to the D110 website at: www.isd110.org

- Go to the COVID-19 section
- Go to Internet Access Resources
- Complete and submit the survey

What about the needs of Special Education learners?

District 110 has received the following guidance from the Minnesota Department of Education:

School districts must ensure that students with disabilities have access to equal opportunities and the provision of FAPE.

We must ensure to the *greatest extent possible*, each student with a disability can be provided special education and related services in accordance with their IEP or 504.

Special education instruction will focus on ensuring students make progress on their goals and objectives and in the general education curriculum.

Special education teachers will consult with general education peers on accommodations and modifications for specific students.

What is the plan for MCA or ACT Testing?

Minnesota Comprehensive Assessments (MCA's):

- The Minnesota Department of Education is in the process of securing a waiver for accountability testing.

ACT:

- As of this time (3/20) ACT testing will be postponed.

Advanced Placement (AP):

- As of this time (3/20) we are waiting for guidance from the College Board. If you have a student in an AP course, your instructor will communicate updates as they come.

Questions?

If you have questions regarding the D110
Distance Learning Plan, please contact:

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