

Custodial/Maintenance Performance Evaluation

Date:

Employee Name:

Job Title:

Supervisor:

Building: BV SV LT
 WMS WHS ESC

Review Type: Annual 6 Month (Probationary Review)

I. Performance of Job Duties and Responsibilities

Complies with school district, building and supervisor policies, rules and regulations.

- Highly exceeds expectations. Moderately exceeds expectations. Satisfactorily meets expectations. Working towards meeting expectations. Does not meet expectations. Improvement plan below.

Adapts well to different kinds of working conditions. Accepts and conforms to changes in job.

- Highly exceeds expectations. Moderately exceeds expectations. Satisfactorily meets expectations. Working towards meeting expectations. Does not meet expectations. Improvement plan below.

Provides general custodial services of cleaning, maintenance and repair of all building facilities in accordance with department standards and requirements.

- Highly exceeds expectations. Moderately exceeds expectations. Satisfactorily meets expectations. Working towards meeting expectations. Does not meet expectations. Improvement plan below.

Follows safety and school district utilization procedures in using tools, equipment and technology.

- Highly exceeds expectations. Moderately exceeds expectations. Satisfactorily meets expectations. Working towards meeting expectations. Does not meet expectations. Improvement plan below.

Monitors the security of assigned school building to ensure doors are locked, windows are closed, equipment is operating properly.

- Highly exceeds expectations. Moderately exceeds expectations. Satisfactorily meets expectations. Working towards meeting expectations. Does not meet expectations. Improvement plan below.

Comments: