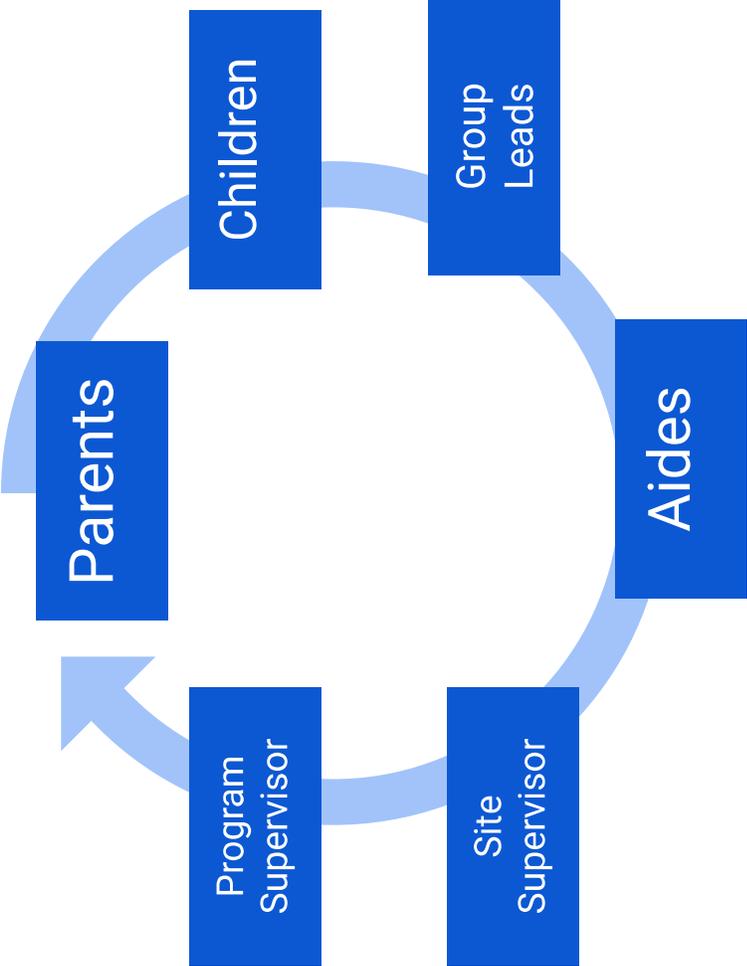


Welcome  
Kids' Company  
2021-22  
School Year

Who is on the team?



# Important Dates

August 30th: Kids' Company begins for preschool and 1st-5th grade

September 1st: Kids' Company begins for kindergartners

# Southview Elementary

Top Row

Nick aide

Alexis aide

Kelly Lead

Doug Lead

Nora Aide

Mckenzie Aide

Bottom Row

Yanet Site supervisor

Lorraine Lead

Charlie Lead

Missing

Courtney Aide



The Southview Kids Company Main Room is located across from the School Office.

Before school care is located in the Main Kids Co Room with Nick and Kelly

### After School

K group will be in the Main KC room after school with Doug and Mckenzie.

1 group will be in the lower commons after school with . Yanet, Lorraine, and Courtney.

2<sup>nd</sup> graders will be in the upper commons with Yanet, Charlie, and Alexis.

3<sup>rd</sup> – 5<sup>th</sup> graders will be in the dining room with Kelly and Nora.

Site Lead Yanet

[yrosales@isd110.org](mailto:yrosales@isd110.org)

Email address is [svkidsco@isd110.org](mailto:svkidsco@isd110.org)

Phone 952-442-0627

# Southview drop off and pick up expectations

Drop off Main Kids co Room and pick up: You can park in the parking lot.

Then you will need to walk down the hill towards the playground. We will be using the door that goes directly into the dining room. That is door number 13.

After 4:00 pm you will be able to pick up on the playground (weather permitting) your child will have all of their belongings with them.

# Bayview Elementary

Left to right  
Kimberlie Lead  
Bionca Lead  
Ashlie Site Lead  
Alexa Lead  
Maya Aide

Missing  
Jada Aide  
Erna Aide  
Wyatt Aide



Bayview Kid's Company is located in room A 101 at the bottom off of first street.

Before School care is located in the Main Room A101 with Kimberlie, Alexa and Lorraine

### After School

Kindergarteners will be in the main room after school with Ashlie

1<sup>st</sup> Graders will be in the cafeteria with Kimberlie

2<sup>nd</sup> Graders will be in the D116 (in the 2nd/3rd grade hallway) after school with Alexa

3<sup>rd</sup> - 5<sup>th</sup> Graders will be located in the art room with Bionca.

Site Lead Ashlie

[amorrisette@isd110.org](mailto:amorrisette@isd110.org)

Email address is [bvkidsco@isd110.org](mailto:bvkidsco@isd110.org)

Phone 952-442-0614

# Bayview drop off and pick up expectations

**Before school drop off:** We will use door #15 which is located off of the bus lanes. You will be able to enter through the double doors and enter the hallway on your left to the Main Room A101.

**After school pick up:** We will have pick up after 3:00 pm and 5:00 pm located at door 15. This is off of 1st street at the bus lane doors. A staff member from the Main Room will be able to help you sign your child out and have your child brought down to the Main Room. After 4:00 pm you will be able to pick up on the playground (weather permitting) your child will have all of their belongings with them. There will be a sign outside of door #15 informing you of when groups will be on the playground.

# Laketown Elementary

Left to right  
Jasmine Aide  
Sommer Lead  
Ashley Site Lead  
Amanda Aide  
Eva Aide

Missing  
Jeff Lead  
Jessica Lead



Before school care is located in the 3rd Grade Commons. Please enter through door number 18 and the commons will be on the right .

### After School

Kindergarten will be in the 3rd grade commons after school with Ashley

1-2nd graders will be in the 2nd grade commons after school with Jess and Jeff

3-5th graders will be in the 4<sup>th</sup> and 5<sup>th</sup> grade commons after school with Sommer

Site Lead is Ashley

[akarels@isd110.org](mailto:akarels@isd110.org)

Email address is [ltkidsco@isd110.org](mailto:ltkidsco@isd110.org)

Phone (952)442-0667

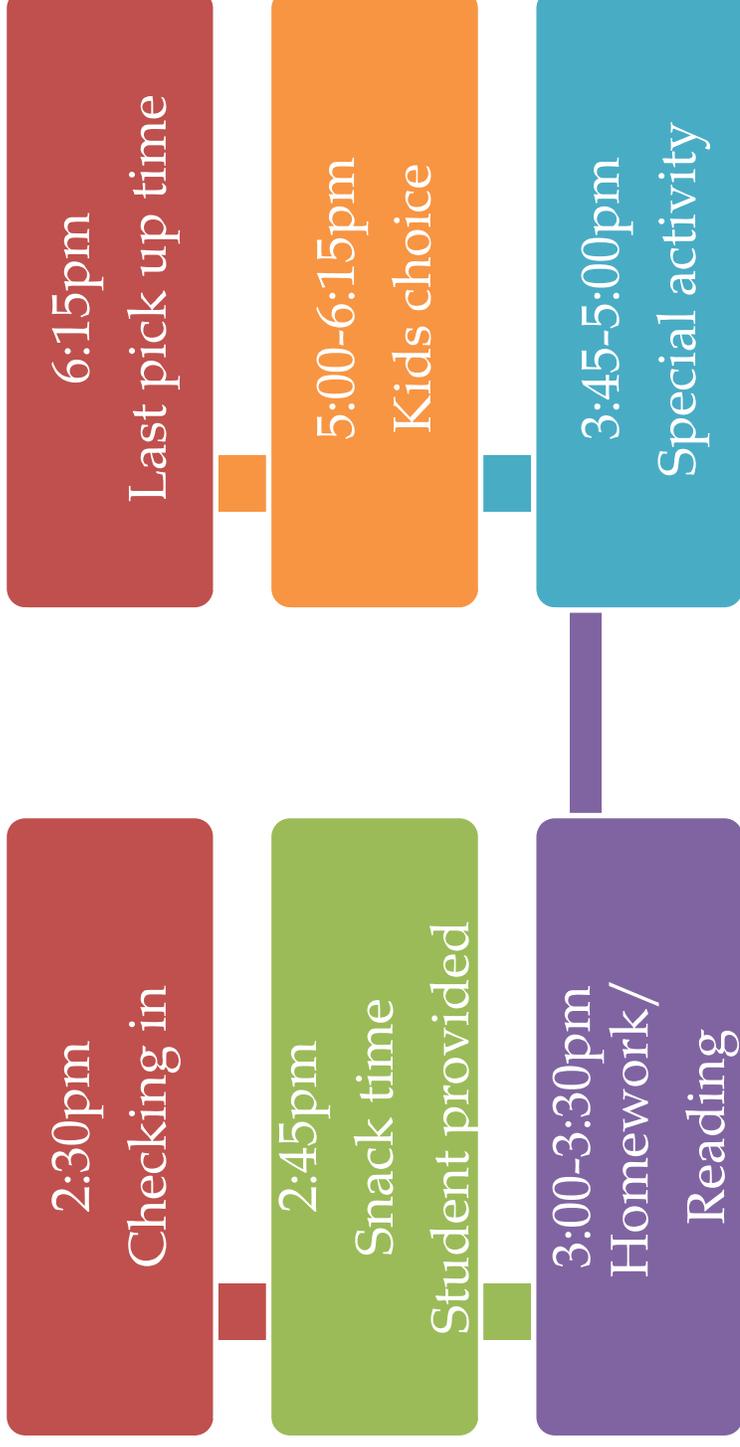
# Laketown drop off and pick up expectations

**Drop off:** We will be located in the 3rd grade commons. Parents can park in the parking lot and then enter through door number 18. The 3rd grade commons will be located in the first room on the right hand side.

**Pick up:** Parents will be able to walk and pick up their children from their designated rooms after school. We will have boards that will indicate where we are located.

We will have a sign posted when all groups are inside or outside for easier pickups.

# Typical Schedule After School



# Waconia Enrichment Center

(Preschool location)



Rhonda  
Site Supervisor

Bronca Lead

Scott Lead

Kimberlie  
Lead

Kelly Lead

Sommer Lead

Lauren Lead

Doug Lead

Lorraine Lead

Nick Aide

Kris Lead

Missing Jessica Lead

The WEC is located on the east side of the Educational Services Center.

Care begins at 6:00 and the last pick up is 6:15.

We have two preschool rooms. We have the purple paw room and the gold paw room

Staff will need to know by 9:00 am if your child will be eating hot lunch that day. School lunch is free this year thanks to a Federally Funded Program. The Menu is located on the Cafe110 website and will be posted on site. We do have a morning and afternoon break time that students would need to bring a nut free snack.

Nap time is an option for students. Students can bring a comfort item. It runs from 12:00pm-1:30pm

Please send extra clothes that are labeled in their backpack.

Site Lead Rhonda Bjerke

[rbjerke@isd110.org](mailto:rbjerke@isd110.org)

Email address is [dokidsco@isd110.org](mailto:dokidsco@isd110.org)

Phone 952-442-0649

## WEC drop off and pick up expectations

The door used for Kids' Company drop off and pick is located on the east side of the building and is the door to the left with the plain purple awning.

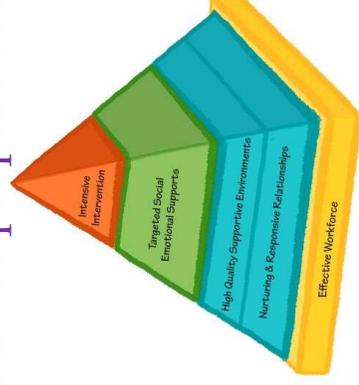
Please call or text with child's name 763-458-5217 when you arrive for drop off or pick up and a staff will come to the door

# The Pyramid Model

Promotes Social Emotional Competence in Young Children with a research-based framework

Research has proven that children in pyramid model classrooms have less behavior incidents.

Children that have a foundation of high social emotional competence are more prepared for their academic learning



# Typical Morning schedule for preschoolers

Independent  
Room Choice

AM Preschoolers  
leave for class

Snack

Circle Time

Learning Stations

Gym/Playground  
time

AM Preschoolers  
return

Lunch  
School or Home

# Typical afternoon schedule for preschoolers

Lunch  
School or Home

PM Preschoolers  
leave for class

Nap or Table  
activities

Gym/Playground  
time

PM Preschoolers  
return

Circle Time

Snack

Learning Stations

Independent  
Room Choice

# What to bring and what not to bring to Kids' Company

## **Bring**

- Reading material
- Tennis Shoes
- Dress appropriate for the weather
- Am and Pm snack
- Extra clothes if needed
- Comfort item for napping
- Waterbottle

## **Don't Bring**

- Toys
  - Unless notified by staff
- Game Cards
- Electronics
- Money



# Key Things To Remember

## E-mails

- Check every day

## Medical

## Conditions

- Talk with your Lead

## Online

- Contract information
- Account information

## Contact Information

- Add site numbers to your contacts on your cell phone

## Voice Mail

When to expect a call back

## Back up plan

Rotating Schedules  
Must turn in schedule one week prior

# Financial Information

Payment Forms

Payments

Do I pay when  
KC is closed?

Flex Accounts

Online

Comp Days

Email address is [pkarels@isd110.org](mailto:pkarels@isd110.org)

# POLICIES

## **Non school days**

**We ask all families to sign up if attending on a non school day.** This helps with staffing on those days. This sign up will be located with the sign in and out. **If it is not a contracted day you must still sign up.**

If you are not attending and it is one of your contracted days in order not to pay you will need to request a comp day.

# What to do when not attending

CONTACT your child's Kids' Company site if your child did not go to school or left school early.

If your child is ill or it is a planned absence you must contact your lead about them being gone. If you fail to do this you will be charged a search fee.

Contact Patty by payment form or e-mail if you would like to apply a comp day to this absence.

**School does not share information given from parents (notes about going on the bus or other information).**

## Checking id's

Please have your ID with you when picking up. Not all staff will be familiar with who picks up so they may ask for an ID. Staff may not ask for an ID when they are or become familiar with the person picking up. Please allow extra time at drop off and pick up

Make sure if someone else that is on your approved pick up list has their ID when picking up.

# **Severe Weather**

If school is cancelled prior to 6:00 am we will be closed.

If school is delayed 2 hours prior to 6:00 am we will also open 2 hours late.

If school is released early we will be open. If we feel we need to close early you will be given notice via e-mail in regards to what time we will close.

You can always call the weather hotline 952-442-0640 for information.

On a late start or early release you must be contracted on that day in order to attend.

# POLICIES

## **Sign in/out**

When dropping off and picking up you must sign your child in and out. Failure to do this will cause a \$10.00 fee added to your account.

Please allow enough time to drop off and pick up your child.

## **Late pick up**

If you are going to pick up past 6:15 pm please call the site to let the staff know. It is important that we let your child know because they will be anxious if you don't arrive as expected.

Any pick up after 6:15 pm will be considered late. There is a \$1.00 per minute per child fee paid directly to the staff.

# POLICIES

## CE Classes

If your child is involved in a Community Education class located at their site please let your Lead know the details so we can get them to and from

## How to end your contract

A two week notice needs to be given to Jenny

Comp days will be pro rated according to notice

## Allergies

Please talk with your lead staff in regards to any allergies or medical concerns.

Due to peanut allergies we ask families not to send snacks containing nuts.