



# 2020-2021 BACK TO SCHOOL GUIDE

#WeAreONE10 • [isd110.org](http://isd110.org)



# PURPOSE



This year, districts throughout Minnesota and the country face one of the greatest challenges - redesigning our schools and instructional programming under new health and safety conditions.

Throughout the summer, district administrators and staff have worked tirelessly to design plans that protect the health and safety of our school community. These plans have been developed using guidance from the MN Department of Education, the MN Department of Health, and Carver County Public Health Services.

The *ISD110 Back to School Guide for 2020-2021* provides detailed information to families and staff. Our goal is to carry out a reopening plan that prioritizes the health, safety, and well-being of our school community during the COVID-19 pandemic.

We know that this plan won't be perfect and that we will need to make adjustments along the way. **Your continued support, trust, and patience is appreciated. Together, we are a ONE10 Community!**

# GUIDING PRINCIPLES



These guiding principles have driven each of our decisions.



## Health & Safety

Prioritize the health, safety, and wellness of students and staff.



## Equity

Meet the needs of students through equitable access to instruction, services, and programming.



## Academic Programming

Deliver high quality academic programming that aligns with the district's vision and mission.



## Flexibility

Be prepared to adjust to changing conditions to protect the health and safety of students and staff.



## Collaboration

Maintain open communication and work collaboratively with families as active partners in the learning process.

# TABLE OF CONTENTS



## Health & Safety

<b>Screening Protocols</b>	<b>6-7</b>
<b>Suspected Case of COVID-19</b>	<b>8</b>
<b>School Building Access</b>	<b>9</b>
<b>Social Distancing</b>	<b>10</b>
<b>Personal Hygiene Protocols</b>	<b>11</b>
<b>Environmental Cleaning and Facility Upgrades</b>	<b>12</b>
<b>Masks and Face Coverings</b>	<b>13</b>

## Operations

<b>Cafeteria and Lunch Procedures</b>	<b>14</b>
<b>Childcare</b>	<b>15</b>
<b>Transportation</b>	<b>16</b>
<b>Activities and Athletics</b>	<b>17</b>

## Academics & Instruction

<b>Learning Models</b>	<b>19-20</b>
------------------------	--------------

### Hybrid Learning

Early Childhood Programs	22
Bayview, Laketown and Southview Elementary - K-5 Students	23
Waconia Middle School - Grade 6	24
Waconia Middle School - Grades 7 & 8	25
Waconia High School - Grades 9-12	26
Waconia Learning Center	27

### Distance Learning

Early Childhood Programs	29
K-5 Students	30
Waconia Middle School - Grade 6	31
Waconia Middle School - Grades 7 & 8	32
Waconia High School - Grades 9-12	33

<b>Student Support &amp; Engagement</b>	<b>34</b>
---	-----------

<b>Technology Support</b>	<b>35</b>
---------------------------	-----------

<b>2020-2021 Academic Calendar</b>	<b>36</b>
------------------------------------	-----------

# ISD110

HEALTH & SAFETY

# HEALTH & SAFETY SCREENING PROTOCOLS



Staff and students are required to **DAILY** review the symptoms listed below and proceed according to guidance noted **PRIOR** to coming to school.

## Are you experiencing any of the following?

### GROUP A

1 or more symptoms

- ☐ Fever (100.0°F) or greater
- ☐ Cough
- ☐ Shortness of breath
- ☐ Difficulty breathing

### GROUP B

2 or more symptoms

- ☐ Sore throat
- ☐ Runny nose/congestion
- ☐ Chills
- ☐ Loss of sense of smell or taste
- ☐ Muscle pain
- ☐ Fatigue
- ☐ Nausea or vomiting
- ☐ Diarrhea

Group A and Group B apply to those who have new symptom(s) with no other diagnosis to explain it.

*\*Documentation from a medical provider may be required if symptoms are attributed to a pre-existing health condition or medical diagnosis.*

Are you taking any medication to treat or reduce a fever such as ibuprofen (i.e. Advil, Motrin) or acetaminophen (Tylenol)?

☐ YES ☐ NO



**IF YOU:**  
**Have 1 or more**  
**symptoms in**  
**Group A**  
**OR**  
**Have 2 or more**  
**symptoms in**  
**Group B**  
**OR**  
**Are taking**  
**fever reducing**  
**medication**

# HEALTH & SAFETY

## ADDITIONAL SCREENING PROTOCOLS



Students and staff should stay home and **notify the attendance line or the school's health office** under the following conditions:

**You have tested positive for COVID-19**

*OR*

**Someone in your household is experiencing symptoms**

*OR*

**Someone in your household is awaiting COVID-19 test results**

- ▶ If a student feels sick at home or at school, parents and teachers will follow the [What if a Student Feels Sick?](#) decision tree.
- ▶ If a ISD110 Staff member feels sick at home or at school, they will follow the [COVID-19 Protocols for ISD 110 Employees](#) decision tree.

# HEALTH & SAFETY

## SUSPECTED CASE OF COVID-19



- ▶ Each building will have a designated, isolated space for suspected cases of COVID-19.



**After evaluation, individuals with symptoms consistent with COVID-19 will be immediately isolated and sent home. Transportation will be provided as needed.**

- ▶ MDH guidance will be followed for notifying staff, families and the public, as needed, if a person with COVID-19 was on school premises. This will be done while maintaining confidentiality in accordance with FERPA and all other state and federal laws.
- ▶ If COVID-19 is diagnosed, ISD110 will follow MDH guidelines to determine a safe time for the student to return to the school setting.

# HEALTH & SAFETY

## SCHOOL BUILDING ACCESS



- ▶ Entry to school buildings will be restricted to staff and students.



**Parents will be asked to make appointments for in-person meetings or participate in meetings online.**

- ▶ If student supplies or materials need to be dropped off, school buildings will designate an area where materials can be placed, labeled, and delivered to the student.
- ▶ To maintain a safe learning environment, school volunteers and high school mentors will not be allowed until further notice.
- ▶ No vendors will be admitted to the buildings without an appointment.

# HEALTH & SAFETY

## SOCIAL DISTANCING



**Classroom spaces will be rearranged to meet 50% capacity guidelines as outlined by the Fire Marshal.**

- ▶ To prevent large gatherings, furniture and seating spaces will be rearranged in common areas.
- ▶ Visual cues for social distancing will be provided in common spaces (i.e. reception areas, hallways, restrooms, etc.).
- ▶ School entrance and exit procedures will be established.

# HEALTH & SAFETY

## PERSONAL HYGIENE PROTOCOLS



**We will explicitly teach and carry out routines for frequent hygiene:**

- **Arrival and dismissal**
- **Before, during, and after preparing or eating food**
- **After using the bathroom**
- **After blowing one's nose, coughing, or sneezing**
- **After touching objects with bare hands that have been handled by other people**

- ▶ We will provide supplies to support healthy hygiene behaviors. This includes items such as soap, hand sanitizing stations, paper towels, disinfectant wipes, tissues, etc.
- ▶ We will provide adequate supplies to minimize sharing of high touch materials to the extent possible.
- ▶ If equipment must be shared, we will clean and disinfect between each use.
- ▶ We will discourage sharing of items that are difficult to clean or disinfect.

# HEALTH & SAFETY

## ENVIRONMENTAL CLEANING AND FACILITY UPGRADES



- ▶ During school hours, we will routinely clean high touch surfaces.

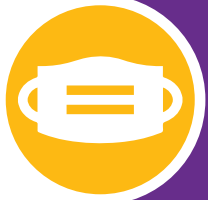


**After school hours, we will clean and disinfect classrooms and common areas.**

- ▶ ISD110 has inspected and enhanced (to the extent possible) air handling systems in all buildings to increase fresh air flow and to improve filtration.
- ▶ Plexiglass or plastic dividers have been installed in reception areas where social distancing is not able to be maintained.
- ▶ ISD110 will follow guidance from the Environmental Protection Agency regarding safe and effective chemical usage.

# HEALTH & SAFETY

## MASKS AND FACE COVERINGS



- ISD110 is required to follow **Emergency Executive Order 20-81** which mandates all K-12 students, staff, and visitors to wear a mask or face covering while in any of our buildings.
- All E-12 staff are required are required to wear masks or face coverings when providing direct services to students.
- Children under the age of 5 are not required to wear a mask when attending class.
- Students with severe medical and special needs may be exempt from mask protocols and school staff will work with the families of students who fall into this category.
- Face masks or face coverings may be temporarily removed for eating or drinking, or while playing a mouth-based musical instrument.
- In a safe manner, where 12 feet social distancing can be maintained, face mask breaks will be provided on a periodic basis.
- Students refusing to wear face coverings will face progressive disciplinary measures and, those not conforming, may be moved to the distance learning model of instruction.
- Information on the proper way to wear a face covering, which face coverings are acceptable, and which ones are not acceptable can be found at **MDH - Face Covering Requirements and Recommendations**.
- One cloth face covering per student and staff member will be provided by the state. We are suggesting that parents treat student masks as a school supply this year.

# OPERATIONS

## CAFETERIA AND LUNCH PROCEDURES



- Elementary students will eat lunch in their classrooms with a designated area for students with food allergies.
- Students at WMS and WHS will eat lunch in the cafeteria. These spaces will be rearranged for social distancing and students may eat together in small groups.
- Lunch lines with visual cues and check-out protocols will be in place to ensure social distancing.
- All K-12 meals will be packaged in recyclable “Grab ‘n Go” containers with a cup of fresh milk.
- Meals can be purchased on days when students are not in the school building. These meals must be **preordered**.
- Students may bring a snack and lunch from home.
- No self-service food or beverage options will be allowed for students or staff.
- Food sharing events including potlucks, classroom celebrations, or birthday celebrations will be suspended.
- Tables and chairs will be cleaned in between use.





- Kids' Company will be available for grades K-5 at all elementary school sites.
- Preschool care will be provided at the Early Childhood Center.
- If full-time distance learning becomes necessary, priority will be given in this order:
  - » Children of Tier 1 employees
  - » Currently registered families
  - » New registrations based on the availability of staff and space
- Tier I employees are defined as:
  - » Healthcare and public health
  - » Law enforcement, public safety and first responders
  - » Food and agriculture
  - » Judicial Branch (essential services)
  - » National Guard (activated under a Governor Executive Order)
  - » Educators and school staff providing in-person instruction or caring for children of critical workers
  - » Child care and school-age care providers
- Children of Tier 1 employees will receive free child care during the normal school day for grades K-5. If before and after school care is needed as well as pre-existing non-school days, fees will be charged.
- Kids' Company hours are 6:00 am - 6:15 pm and **pre-registration is required.**



Please contact Jenny Merritt  
([jmerritt@isd110.org](mailto:jmerritt@isd110.org)), Kids' Company  
Coordinator, with questions.



- **Per MDH guidelines, bus transportation may proceed at 50% capacity. To the extent possible, and to assist in meeting this requirement, we are asking that parents provide their own transportation.**

- If riding the bus, the following safety protocols will be in place:
  - » All students must wear a mask while on the bus.
  - » Drivers will be masked when passengers are on board.
  - » One student per seat unless students live in the same household.
  - » Hand sanitizer will be available on request for students to use.
  - » Drivers will have extra masks available for students who forget.
  - » Buses will be disinfected between routes and deep cleaned once daily.
  - » Drivers will self-assess using the [COVID-19 Symptom Screening Tool](#) and have temperatures checked before work.
  - » Areas for bus drivers to congregate at the bus garage will be closed.

# OPERATIONS

## ACTIVITIES AND ATHLETICS



- ▶ Recommendations regarding athletics and activities are under the guidance of the Minnesota State High School League (MSHSL).
- ▶ The most current information can be found on the ISD110 website at: <https://www.isd110.org/district-departments/activities>

# ISD110

ACADEMICS & INSTRUCTION

# ACADEMICS & INSTRUCTION

## LEARNING MODELS



The ISD110 fall reopening plan allows families to select from two learning models:

- ▶ **Hybrid learning model** - This model must meet health, safety and operation guidelines as previously outlined in this document. We have designed the district plan around providing our youngest students in grades K-6 with the most time in school. Grades 7-12 are in a blended learning model with students assigned to an every other day schedule.
- ▶ **Full time distance learning model** - This model is open to all ISD110 learners and is an enhanced distance learning format from home. Meals will be available to students participating in distance learning via curbside pick-up.

# ACADEMICS & INSTRUCTION

## LEARNING MODELS



No matter which learning model is selected, we will need to remain flexible and responsive to changing family situations. Below are the designated times for families to switch models during the school year.

Parent/Guardian notifies school principal of decision to switch learning models	Date student would start new model	Grade levels for these dates
Monday, August 24, 2020	First Day of School, 2020	K-12
Monday, September 28, 2020	Monday, October 5, 2020	K-12
Monday, October 26, 2020	Monday, November 2, 2020	Elementary K-5 and Waconia High School 9-12
Monday, November 2, 2020	Monday, November 9, 2020 (Quarter Break)	Middle School 6-8
Monday, November 23, 2020	Tuesday, December 1, 2020 (Trimester Break)	Elementary K-5 and Waconia High School 9-12
Tuesday, January 19, 2021	Monday, January 25, 2021 (Quarter Break)	Middle School 6-8
Monday, March 1, 2021	Monday, March 15, 2021 (Trimester & Spring Break)	Elementary K-5 and Waconia High School 9-12
Monday, March 29, 2021	Tuesday, April 6, 2021 (Quarter Break)	Middle School 6-8

# ISD110

HYBRID LEARNING MODELS



# ACADEMICS & INSTRUCTION

## HYBRID MODEL FOR ISD110 EARLY CHILDHOOD PROGRAMS

	Early Childhood Family Education	Wildcat Preschool	Early Childhood Special Education
<b>Learning Environment</b>	Classroom - Onsite learning	Classroom - Onsite learning	The learning environment will be discussed with the family to meet individual student needs.
<b>Start and End Times</b>	Varies depending on class offering	Morning session class time is 8:30-10:45 a.m. Afternoon session class time is 12:00-2:15 p.m.	Servicing schedule and frequency will be created for each family and child.
<b>Frequency</b>	Varies depending on class offering	Preschool classes will meet in person on all scheduled school days. We will not have planned distance learning days as scheduled for K-12.	Servicing schedule and frequency will be created for each family and child.
<b>Health and Safety</b>	<ul style="list-style-type: none"> <li>• This model meets health &amp; safety, and operation guidelines as outlined in previous sections of this document.</li> <li>• One guardian with each child. This guardian must remain consistent throughout the class.</li> <li>• Siblings must remain at home, unless the sibling is a young infant and needs to be with the caregiver.</li> <li>• Sibling care will not be available.</li> </ul>	This model meets health, safety, and operation guidelines as outlined in previous sections of this document.	This model meets health, safety, and operation guidelines as outlined in previous sections of this document.
<b>Communication Tools and Learning Platforms</b>	Seesaw, Zoom, Google Meet Other education platforms and resources as developmentally appropriate to the learner		
<b>Contacts</b>	Tiffany Nelson   Director of Community Education   <a href="mailto:tnelson@isd110.org">tnelson@isd110.org</a> Sue Forster   Early Childhood Program Supervisor   <a href="mailto:sforster@isd110.org">sforster@isd110.org</a> Jennifer Froehlich   Early Childhood Special Education Manager   <a href="mailto:jfroehlich@isd110.org">jfroehlich@isd110.org</a>		



# ACADEMICS & INSTRUCTION

## HYBRID MODEL FOR ALL K-5 STUDENTS

<b>Learning Environment</b>	Classroom - Onsite learning										
<b>Start and End Times</b>	Start Time - 8:30 a.m.   Dismissal Time - 2:30 p.m.										
<b>Frequency</b>	Everyday (Monday-Friday) all K-5 students										
<b>Academic Calendar</b>	<p>K-5 will follow the <a href="#">ISD110 Academic Calendar</a></p> <p>Scheduled distance learning days (i.e. learning from home) will occur on the following dates:</p> <table> <tr> <td>Wednesday, September 30, 2020</td><td>Wednesday, January 27, 2021</td></tr> <tr> <td>Wednesday, October 28, 2020</td><td>Wednesday, February 24, 2021</td></tr> <tr> <td>Wednesday, November 18, 2020</td><td>Wednesday, March 31, 2021</td></tr> <tr> <td>Wednesday, December 16, 2020</td><td>Wednesday, April 28, 2021</td></tr> <tr> <td></td><td>Wednesday, May 19, 2021</td></tr> </table>	Wednesday, September 30, 2020	Wednesday, January 27, 2021	Wednesday, October 28, 2020	Wednesday, February 24, 2021	Wednesday, November 18, 2020	Wednesday, March 31, 2021	Wednesday, December 16, 2020	Wednesday, April 28, 2021		Wednesday, May 19, 2021
Wednesday, September 30, 2020	Wednesday, January 27, 2021										
Wednesday, October 28, 2020	Wednesday, February 24, 2021										
Wednesday, November 18, 2020	Wednesday, March 31, 2021										
Wednesday, December 16, 2020	Wednesday, April 28, 2021										
	Wednesday, May 19, 2021										
<b>Health and Safety</b>	This model meets health, safety, and operation guidelines as outlined in previous sections of this document.										
<b>Instruction</b>	<ul style="list-style-type: none"> <li>K-5 learners will be grouped into learning pods. A learning pod is a community of learners consisting of 2 classrooms of students split into 3 learning spaces.</li> <li>Each learning pod will receive instruction, support, and supervision throughout the school day by two licensed classroom teachers, and one educational assistant identified as a learning coach.</li> </ul>										
<b>Communication Tools and Learning Platforms</b>	Seesaw for K-2, Schoology for 3-5 , Zoom, Google Meet   Other educational platforms to support teaching and learning										
<b>Contacts</b>	<p>Keith Baune   Principal at Laketown Elementary   <a href="mailto:kbaune@isd110.org">kbaune@isd110.org</a></p> <p>Khuzana DeVaan   Principal at Southview Elementary   <a href="mailto:kdevaan@isd110.org">kdevaan@isd110.org</a></p> <p>Ann Swanson   Principal at Bayview Elementary   <a href="mailto:aswanson@isd110.org">aswanson@isd110.org</a></p>										



# ACADEMICS & INSTRUCTION

## HYBRID MODEL FOR WACONIA MIDDLE SCHOOL - GRADE 6

<b>Learning Environment</b>	Classroom - Onsite learning										
<b>Start and End Times</b>	Start Time - 8:05 a.m.   Dismissal Time - 3:05 p.m.										
<b>Frequency</b>	Everyday (Monday-Friday)										
<b>Academic Calendar</b>	<p>Grade 6 will follow the <a href="#">ISD110 Academic Calendar</a>            Note that Waconia Middle School is on a 4-quarter schedule.            In addition, distance learning days (i.e. learning from home) have been scheduled for Grade 6:</p> <table> <tr> <td>Wednesday, September 30, 2020</td><td>Wednesday, January 27, 2021</td></tr> <tr> <td>Wednesday, October 28, 2020</td><td>Wednesday, February 24, 2021</td></tr> <tr> <td>Wednesday, November 18, 2020</td><td>Wednesday, March 31, 2021</td></tr> <tr> <td>Wednesday, December 16, 2020</td><td>Wednesday, April 28, 2021</td></tr> <tr> <td></td><td>Wednesday, May 19, 2021</td></tr> </table>	Wednesday, September 30, 2020	Wednesday, January 27, 2021	Wednesday, October 28, 2020	Wednesday, February 24, 2021	Wednesday, November 18, 2020	Wednesday, March 31, 2021	Wednesday, December 16, 2020	Wednesday, April 28, 2021		Wednesday, May 19, 2021
Wednesday, September 30, 2020	Wednesday, January 27, 2021										
Wednesday, October 28, 2020	Wednesday, February 24, 2021										
Wednesday, November 18, 2020	Wednesday, March 31, 2021										
Wednesday, December 16, 2020	Wednesday, April 28, 2021										
	Wednesday, May 19, 2021										
<b>Health and Safety</b>	This model meets health, safety, and operation guidelines as outlined in previous sections of this document.										
<b>Instruction</b>	<ul style="list-style-type: none"> <li>Grade 6 student enrollment has been divided into more sections in order to meet health &amp; safety protocols. Students will be grouped in two teams (purple or gold) throughout the day.</li> <li>Purple and Gold Teams will remain together and receive instruction as a cohort. This includes: Core classes, Encore classes, Connect</li> </ul>										
<b>Communication Tools and Learning Platforms</b>	Schoology, Zoom, Google Meet, Other educational platforms to support teaching and learning										
<b>Contacts</b>	Shane Clausen   Principal at WMS   <a href="mailto:sclausen@isd110.org">sclausen@isd110.org</a> Irv Andrews   Assistant Principal at WMS   <a href="mailto:iandrews@isd110.org">iandrews@isd110.org</a>										



# ACADEMICS & INSTRUCTION

## HYBRID MODEL FOR WACONIA MIDDLE SCHOOL - GRADES 7-8

<b>Learning Environment</b>	Blended Learning Model
<b>Start and End Times</b>	Start Time - 8:05 a.m.   Dismissal Time - 3:05 p.m.
<b>Frequency</b>	<ul style="list-style-type: none"> <li>7th and 8th grade students will follow a cohort model</li> <li>A typical 5-day week will be as follows: A Day   B Day   C Day   A Day   B Day</li> <li>Students with last names A-K will be an A Day student. Students with last names L-Z will be a B Day student.</li> </ul>
<b>Academic Calendar</b>	<p>Grade 7 and Grade 8 will follow the <a href="#">ISD110 Academic Calendar</a></p> <p>Note that Waconia Middle School is on a 4-quarter schedule.</p>
<b>Health and Safety</b>	This model meets health, safety, and operation guidelines as outlined in previous sections of this document.
<b>Instruction</b>	<p><b>Monday and Thursday:</b></p> <ul style="list-style-type: none"> <li>A Day students are on campus receiving in person learning.</li> <li>B Day students are at home engaging in synchronous (real-time) distance learning.</li> </ul> <p><b>Tuesday and Friday:</b></p> <ul style="list-style-type: none"> <li>B Day students are on campus receiving in person learning.</li> <li>A Day students are at home engaging in synchronous (real-time) distance learning.</li> </ul> <p><b>Wednesday (C Day)</b></p> <ul style="list-style-type: none"> <li>A Day and B Day students are at home as distance learners.</li> <li>Some students will be onsite receiving individualized or small group instruction on an as needed basis.</li> </ul>
<b>Communication Tools and Learning Platforms</b>	Schoology, Zoom, Google Meet, Other educational platforms to support teaching and learning
<b>Contacts</b>	<p>Shane Clausen   Principal at WMS   <a href="mailto:sclausen@isd110.org">sclausen@isd110.org</a></p> <p>Irv Andrews   Assistant Principal at WMS   <a href="mailto:iandrews@isd110.org">iandrews@isd110.org</a></p>



# ACADEMICS & INSTRUCTION

## HYBRID MODEL FOR WACONIA HIGH SCHOOL - GRADES 9-12

<b>Learning Environment</b>	Blended Learning Model
<b>Start and End Times</b>	Start Time - 8:00 a.m.   Dismissal Time - 2:55 p.m.
<b>Frequency</b>	<ul style="list-style-type: none"> <li>WHS students will follow a cohort model. A typical 5-day week will be as follows: A Day   B Day   C Day   A Day   B Day</li> <li>Students with last names A-K will be an A Day student.</li> <li>Students with last names L-Z will be a B Day student.</li> </ul>
<b>Academic Calendar</b>	WHS will follow the <a href="#">ISD110 Academic Calendar</a>
<b>Health and Safety</b>	This model meets health, safety, and operation guidelines as outlined in previous sections of this document.
<b>Instruction</b>	<p><b>Monday and Thursday:</b></p> <ul style="list-style-type: none"> <li>A Day students are on campus receiving in person learning.</li> <li>B Day students are at home engaging in synchronous (real-time) distance learning.</li> </ul> <p><b>Tuesday and Friday:</b></p> <ul style="list-style-type: none"> <li>B Day students are on campus receiving in person learning.</li> <li>A Day students are at home engaging in synchronous (real-time) distance learning.</li> </ul> <p><b>Wednesday (C Day)</b></p> <ul style="list-style-type: none"> <li>A Day and B Day students are at home as distance learners.</li> <li>Some students will be onsite receiving individualized or small group instruction on an as needed basis.</li> </ul>
<b>Communication Tools and Learning Platforms</b>	Schoology, Zoom, Google Meet, Other educational platforms to support teaching and learning
<b>Contacts</b>	<p>Mark Fredericksen   Principal at WHS   <a href="mailto:mfredericksen@isd110.org">mfredericksen@isd110.org</a></p> <p>Paul Sparby   Assistant Principal at WHS   <a href="mailto:psparby@isd110.org">psparby@isd110.org</a></p>



# ACADEMICS & INSTRUCTION

## HYBRID MODEL FOR WACONIA LEARNING CENTER

<b>Learning Environment</b>	Classroom - Onsite learning
<b>Start and End Times</b>	Start Time - 8:00 a.m.   Dismissal Time - 2:45 p.m.
<b>Frequency</b>	Onsite - Monday, Tuesday, Thursday, and Friday Distance Learning Day - Wednesday
<b>Daily Schedule</b>	<div> <b>Onsite Daily Schedule:</b>  7:30 - 8:00   Professional Time  8:00 - 9:10   Period One  9:16 - 10:26   Period Two  10:32 - 12:12   Period Three and Lunch  12:12 - 1:22   Period 4  1:28 - 2:45   Period 5 </div> <div> <b>Distance Day Schedule (Wednesday):</b>  8:00-8:50   Period 1  9:00-9:50   Period 2  10:00-10:50   Period 3  11:00-11:50   Period 4 </div>
<b>Academic Calendar</b>	The Waconia Learning Center will follow the <a href="#">ISD110 Academic Calendar</a>
<b>Health and Safety</b>	This model meets health, safety, and operation guidelines as outlined in previous sections of this document.
<b>Instruction</b>	Waconia Learning Center students will receive all instruction onsite while following health and safety protocols.
<b>Communication Tools and Learning Platforms</b>	Schoology, Zoom, Google Meet, Other educational platforms to support teaching and learning
<b>Contacts</b>	Tim Koschinska   Teaching and Learning Manager   <a href="mailto:tkoschinska@isd110.org">tkoschinska@isd110.org</a>

# ISD110

DISTANCE LEARNING MODELS



# ACADEMICS & INSTRUCTION

## DISTANCE MODEL FOR ISD110 EARLY CHILDHOOD PROGRAMS

	Early Childhood Family Education	Wildcat Preschool	Early Childhood Special Education
<b>Learning Environment</b>	Learning from home	Learning from home	The learning environment will be discussed with the family to meet individual student needs.
<b>Frequency</b>		Distance learners will follow the same calendar as the onsite learners.	Servicing schedule and frequency will be created for each child and family in a distance format.
<b>Activities and Instruction</b>	<ul style="list-style-type: none"> <li>Distance learning will include a once a week virtual circle time.</li> <li>Choice board activities to complete at home and a virtual parent education opportunity with parent coaching will be offered through Zoom.</li> </ul>	<ul style="list-style-type: none"> <li>Distance learners will engage in learning activities that will be live streamed from the onsite classroom setting.</li> <li>Weekly choice boards with activities will be provided.</li> <li>Teacher feedback about individual learning and development provided.</li> <li>Learning packets will be available on Friday for pick up.</li> <li>Parent coaching offered through Zoom.</li> </ul>	
<b>Communication Tools and Learning Platforms</b>	Seesaw, Zoom, Google Meet   Other education platforms and resources as developmentally appropriate to the learner.		
<b>Tuition, Fees and Supplies</b>	50% tuition reduction	<ul style="list-style-type: none"> <li>50% tuition reduction, plus normal supply fees</li> <li>An electronic device will be needed. A limited number will be available as loaners.</li> </ul>	
<b>Contacts</b>	Tiffany Nelson   Director of Community Education   <a href="mailto:tnelson@isd110.org">tnelson@isd110.org</a> Sue Forster   Early Childhood Program Supervisor   <a href="mailto:sforster@isd110.org">sforster@isd110.org</a> Jennifer Froehlich   Early Childhood Special Education Manager   <a href="mailto:jfroehlich@isd110.org">jfroehlich@isd110.org</a>		



# ACADEMICS & INSTRUCTION

## DISTANCE MODEL FOR ALL K-5 STUDENTS

Learning Environment	Full time distance - learning from home											
Start and End Times	Distance learners will engage in a full day of learning. Start and end times will be determined by the distance learning teacher.											
Frequency	Everyday (Monday-Friday)											
Academic Calendar	<p>The distance learning cohort will follow the <a href="#">ISD110 Academic Calendar</a></p> <p>Asynchronous learning days are scheduled for the following dates:</p> <table><tr><td>Wednesday, September 30, 2020</td><td>Wednesday, January 27, 2021</td></tr><tr><td>Wednesday, October 28, 2020</td><td>Wednesday, February 24, 2021</td></tr><tr><td>Wednesday, November 18, 2020</td><td>Wednesday, March 31, 2021</td></tr><tr><td>Wednesday, December 16, 2020</td><td>Wednesday, April 28, 2021</td></tr><tr><td></td><td>Wednesday, May 19, 2021</td></tr></table>		Wednesday, September 30, 2020	Wednesday, January 27, 2021	Wednesday, October 28, 2020	Wednesday, February 24, 2021	Wednesday, November 18, 2020	Wednesday, March 31, 2021	Wednesday, December 16, 2020	Wednesday, April 28, 2021		Wednesday, May 19, 2021
Wednesday, September 30, 2020	Wednesday, January 27, 2021											
Wednesday, October 28, 2020	Wednesday, February 24, 2021											
Wednesday, November 18, 2020	Wednesday, March 31, 2021											
Wednesday, December 16, 2020	Wednesday, April 28, 2021											
	Wednesday, May 19, 2021											
Instruction	<div><ul style="list-style-type: none"><li>• At each grade level, classroom teachers will be solely dedicated to providing instruction to distance learners.</li><li>• Distance learners will receive instruction that aligns with grade level curriculum, instruction, and grading procedures.</li><li>• Live instruction with interactive feedback will be employed whenever possible.</li></ul></div> <div><ul style="list-style-type: none"><li>• For the 2020-2021 school year, K-5 distance learners will be considered part of the Southview community of learners. For consistency, all school news and communication will come from Southview.</li><li>• Support services (Special Education, 504 supports, EL) will be available to students in this program in a distance format.</li></ul></div>											
Communication Tools and Learning Platforms	Seesaw for K-2, Schoology for 3-5 , Zoom, Google Meet   Other educational platforms to support teaching and learning											
Contacts	Khuzana DeVaan   Principal at Southview Elementary   <a href="mailto:kdevaan@isd110.org">kdevaan@isd110.org</a>											



# ACADEMICS & INSTRUCTION

## DISTANCE MODEL FOR WACONIA MIDDLE SCHOOL - GRADE 6

<b>Learning Environment</b>	Full time distance - learning from home										
<b>Start and End Times</b>	Start Time - 8:05 a.m.   Dismissal Time - 3:05 p.m.										
<b>Frequency</b>	Everyday (Monday-Friday)										
<b>Academic Calendar</b>	<p>The distance learning cohort will follow the <a href="#">ISD110 Academic Calendar</a></p> <p>Asynchronous learning days are scheduled for the following dates:</p> <table> <tr> <td>Wednesday, September 30, 2020</td><td>Wednesday, January 27, 2021</td></tr> <tr> <td>Wednesday, October 28, 2020</td><td>Wednesday, February 24, 2021</td></tr> <tr> <td>Wednesday, November 18, 2020</td><td>Wednesday, March 31, 2021</td></tr> <tr> <td>Wednesday, December 16, 2020</td><td>Wednesday, April 28, 2021</td></tr> <tr> <td></td><td>Wednesday, May 19, 2021</td></tr> </table>	Wednesday, September 30, 2020	Wednesday, January 27, 2021	Wednesday, October 28, 2020	Wednesday, February 24, 2021	Wednesday, November 18, 2020	Wednesday, March 31, 2021	Wednesday, December 16, 2020	Wednesday, April 28, 2021		Wednesday, May 19, 2021
Wednesday, September 30, 2020	Wednesday, January 27, 2021										
Wednesday, October 28, 2020	Wednesday, February 24, 2021										
Wednesday, November 18, 2020	Wednesday, March 31, 2021										
Wednesday, December 16, 2020	Wednesday, April 28, 2021										
	Wednesday, May 19, 2021										
<b>Instruction</b>	<ul style="list-style-type: none"> <li>Distance learners will participate in a full day of learning.</li> <li>Students will be required to log in everyday and attend all assigned classes. Failure to log in will result in an absence for the day.</li> <li>Instruction and support will be provided synchronously throughout the day. A daily schedule of distance learning only classes has been created for each grade level.</li> <li>Curriculum, instruction, and grading procedures will be consistent with onsite cohorts. PLP (Prescribed Learning Period) classes will not be assigned in this model.</li> <li>Support services (Special Education, 504 supports, EL) will be available to students in the distance learning model.</li> </ul>										
<b>Communication Tools and Learning Platforms</b>	Schoology, Zoom, Google Meet, Other educational platforms to support teaching and learning										
<b>Contacts</b>	<p>Shane Clausen   Principal at WMS   <a href="mailto:sclausen@isd110.org">sclausen@isd110.org</a></p> <p>Irv Andrews   Assistant Principal at WMS   <a href="mailto:iandrews@isd110.org">iandrews@isd110.org</a></p>										



# ACADEMICS & INSTRUCTION

## DISTANCE MODEL FOR WACONIA MIDDLE SCHOOL - GRADES 7 & 8

<b>Learning Environment</b>	Full time distance - learning from home
<b>Start and End Times</b>	Start Time - 8:05 a.m.   Dismissal Time - 3:05 p.m.
<b>Frequency</b>	Everyday (Monday-Friday)
<b>Academic Calendar</b>	The distance learning cohort will follow the <a href="#">ISD110 Academic Calendar</a> Wednesday will be an asynchronous learning day just as it is for onsite students and faculty.
<b>Instruction</b>	<ul style="list-style-type: none"> <li>Distance learners will participate in a full day of learning.</li> <li>Students will be required to log in everyday and attend all assigned classes. Failure to log in will result in an absence for the day.</li> <li>Instruction and support will be provided synchronously throughout the day. A daily schedule of distance learning only classes has been created for each grade level.</li> <li>Curriculum, instruction, and grading procedures will be consistent with onsite cohorts. PLP (Prescribed Learning Period) classes and elective classes in Spanish and French are not available in the distance learning model.</li> <li>Support services (Special Education, 504 supports, EL) will be available to students in the distance learning model.</li> </ul>
<b>Communication Tools and Learning Platforms</b>	Schoology, Zoom, Google Meet, Other educational platforms to support teaching and learning
<b>Contacts</b>	Shane Clausen   Principal at WMS   <a href="mailto:sclausen@isd110.org">sclausen@isd110.org</a> Irv Andrews   Assistant Principal at WMS   <a href="mailto:iandrews@isd110.org">iandrews@isd110.org</a>



# ACADEMICS & INSTRUCTION

## DISTANCE MODEL FOR WACONIA HIGH SCHOOL - GRADES 9-12

<b>Learning Environment</b>	Full time distance - learning from home
<b>Start and End Times</b>	Start Time - 8:00 a.m.   Dismissal Time - 2:55 p.m.
<b>Frequency</b>	Everyday (Monday-Friday)
<b>Academic Calendar</b>	The distance learning cohort will follow the <a href="#">ISD110 Academic Calendar</a> Wednesday will be an asynchronous learning day just as it is for onsite students and faculty.
<b>Daily Schedule</b> Monday, Tuesday, Thursday, and Friday	7:30 – 8:00 a.m.   Professional Time 8:00 – 9:14 a.m.   Period One 9:20 – 10:34 a.m.   Period Two 10:40 – 11:53 a.m.   Period Three 11:59 – 1:35 p.m.   Period 4 and Lunch 1:41 – 2:55   Period 5
<b>Instruction</b>	<ul style="list-style-type: none"> <li>Distance learners will participate in a full day of learning.</li> <li>Instruction and support will be provided synchronously alongside the A Day and B Day cohorts of students attending onsite.</li> <li>Students will be required to log in everyday and attend each class (periods 1-5). Failure to log in will result in an absence for the day.</li> <li>Support services (Special Education, 504 supports, EL) will be available to students in the distance learning model.</li> </ul>
<b>Communication Tools and Learning Platforms</b>	Schoology, Zoom, Google Meet, Other educational platforms to support teaching and learning
<b>Contacts</b>	Mark Fredericksen   Principal at WHS   <a href="mailto:mfredericksen@isd110.org">mfredericksen@isd110.org</a> Paul Sparby   Assistant Principal at WHS   <a href="mailto:psparby@isd110.org">psparby@isd110.org</a>



### ▶ **Special Education**

Regardless of the learning model, students in specialized programs will have access to the support they need in order to work on their individualized goals. An IEP team is responsible to make necessary accommodations and modifications. The child's case manager will be in contact with the parent regarding the child's schedule of specialized services.

### ▶ **English Language Learners**

Waconia Public Schools is committed to continue providing diverse learners with the means to attain English proficiency and find success in any of the learning models. The District aligns its delivery methods with the guidance provided by the Minnesota Department of Education. ISD110 English Language Learner (ELL) teachers will establish an individualized schedule of services embedded within each delivery model that supports the growth of students in the program.

### ▶ **Social-Emotional Well-Being**

The social-emotional needs of our students continue to be a high priority. We understand that many students and families have experienced challenges as a result of COVID-19. Systems for monitoring the needs of students are in place. All models we offer will attend to social emotional needs and the importance of relationships to all our students. We will focus on resilience and learning to cope through challenging times.

# ACADEMICS & INSTRUCTION

## TECHNOLOGY SUPPORT



- ▶ District 110 has put into place a technology plan which strives to leverage technology for effective and efficient instructional methods. Based on local and state feedback the district has committed to increasing the consistency of online tools for a more efficient and effective experience for students and parents during both on-site and distance learning. The learning management system, Seesaw, will be used for activity distribution and communication in grades PreK-2. Schoology will be used for posting assignments, formative assessments, and turning in assignments in grades 3-12. Again, for ease of use and familiarity the district has chosen to use Zoom for any virtual meetings, classes or live streaming.
- ▶ District 110's technology plan is built on a Bring Your Own Device (BYOD) 1:1 program. Equity is at the forefront of this plan as it offers any student who chooses to borrow a district-owned device for use 24/7. Hotspots are also available for families to request if internet access is not available to the family.



If a family need to **borrow a device (form)** or a **hotspot (form)** they would complete and submit the respective form and pick up the device in the Media Center of the building they attend.

**Questions? Contact our [Help Desk](#).**

# ACADEMICS & INSTRUCTION

## 2020-2021 ACADEMIC CALENDAR



### 2020 – 2021 Academic Calendar

AUGUST 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

24-27 Teacher Workshop Week  
31 Teacher Planning Week

SEPTEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1-3 Teacher Planning Week  
4 Teacher Flex Day  
7 No School K-12 - Holiday  
8 1st Day of School – Grades 1-6  
8 1st Day of School – Grades 7-12 B Group only  
9 1st Day of School – Grades 7-12 A Group only  
8-9 Kindergarten Listening Conferences  
10 1st Day of School - Kindergarten

OCTOBER 2020						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1 WMS Conferences (Evening)  
12 WMS/WHs Conferences (Evening)  
13 K-5 Conferences (Evening)  
14 No School K-12 K-5 Conferences (Daytime) WMS/WHs Flex Day  
15 No School K-12 Ed MN State Conference  
16 No School K-12  
21 WMS Conferences (Evening)

NOVEMBER 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

6 End of Quarter 1 - WMS  
24 End of Trimester 1 – K-5/WHs  
25 No School K-12 Teacher Flex Day  
26-27 No School K-12 Holiday  
30 No School K-12 Teacher Work Day WMS Flex Day

DECEMBER 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

10 WMS Conferences (Evening)  
23-31 No School K-12. Winter Break.

JANUARY 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 No School K-12 Winter Break  
18 No School K-12 Holiday Teacher Flex Day  
21 End of Quarter 2 – WMS  
25 WHS Conferences (Evening)  
27 WHS Conferences (Evening)

FEBRUARY 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

4 K-5 Conferences (Evening)  
5 No School K-12 K-5 Conferences (Daytime) WHS Professional Development WMS Flex Day  
15 No School K-12 Holiday Teacher Flex Day  
25 WMS Conferences (Evening)

MARCH 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 WMS Conferences (Evening)  
4 End of Trimester 2 – K-5/WHs  
5 No School K-12 Teacher Workday WMS Flex Day  
8-12 No School K-12 Spring Break

APRIL 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2 End of Quarter 3 – WMS  
5 No School K-12  
19 WHS Conferences (Evening)  
21 WHS Conferences (Evening)

MAY 2021						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

30 Graduation – Class of 2021  
31 No School K-12 Holiday

JUNE 2021						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2 Last Student Day  
3 Last Teacher Workday

8/15/20

Considering how quickly things can change, the calendar on this page is current as of: Friday, August 28, 2020. [Click Here](#) to view any calendar updates that may have occurred.