



Laketown

2019-2020 School Improvement Plan

Student Achievement Goals:

- [LT Vision Card Metrics](#) [2016-2019 Laketown Longitudinal Data](#) [2019 Wildcat Survey \(D110 & LT Comparison\)](#)
 - As measured by the MCA, the percentage of Laketown Elementary 3rd - 5th grade students will increase reading proficiency (meets or exceeds) from Level 3 to Level 4 on the D110 Vision Card Scale.
 - As measured by the FAST, the percentage of LT Kindergarten and first grade grade students will increase reading and math proficiency from Level 3 to Level 4 on the D110 Vision Card Scale.

Grade	Assessment	Reading				Assessment	Math		
		2018	2019 Goal	2019	2020 Goal		2018	2019 Goal	2020 Goal
3-5	MCA	73%	75%	73%	Increase to Level 4 75-84%	MCA	81%	83%	Sustain Level 4 75-84%
2-5	aReading	77%	79%	80.1%	Sustain Level 4 75-84%	aMath	73%	75%	Sustain Level 4 75-84%
K-1	Early Reading	58%	60%	68.3%	Increase to Level 4 75-84%	Early Math	70%	72%	Increase to Level 4 75-84%

2019-2020 Continuous Improvement Action Plan

Improvement Map Area: PLC Goal: Increase PLC Domain from 18/32 to 25/32 utilizing the D110 PLC Rubric.			Level: K-5	
Action Steps	Timeline	Responsible Team	Resources Needed	Evidence of Success (mid-year and end-of-year checks)
<p>Establish a Collaborative Structure for PLC's.</p> <p>Create and implement a PLC Calendar/Timeline that provides effective grade level/department teaming AND cross grade level/department teaming.</p> <p>Principal, T & L Manager, and PLC Leads will:</p> <ul style="list-style-type: none"> ● Select a consistent agenda & minutes format. ● Establish norms, protocols, & systems that are consistent & include conflict resolution plan. 	2019-20 School Year	Principal PLC Team Leaders T & L Department	<p>Google Doc: PLC Meeting Dates</p> <p>D110 PLC Rubric 4.1, 4.2, 4.3</p>	<p>Mid Year: A school wide schedule has been created for PLC team and cross grade level/department teams to meet. Cross grade level/department have met a minimum of 1 time in Trimester I.</p> <p>End-of-Year: Cross grade level/department have met a minimum of 2 times (1 = Tri 2 + 1 = Tri 3).</p> <p>Increase PLC Domain 4 Establish a Collaborative Structure for PLC's from partially implemented (3/6) to fully implemented (6/6).</p>
<p>Building administrator will:</p> <ul style="list-style-type: none"> ● Communicate regularly with PLC facilitators ● Read PLC minutes ● Observe PLCs in action ● Provide connections to relevant supports and resources 	2019-20 School Year	Principal	<p>PLC D110 Google forms for collection of data</p> <p>Schoology Resources</p> <p>D110 PLC Rubric 5.1, 5.2</p>	<p>Mid Year: A personalized principal schedule has been created to conduct regular PLC teams visits. By mid year at least 1 visit/team with feedback will be conducted.</p> <p>End-of-Year: Principal will have visited all teams a minimum of 3 times and provided feedback/guidance. Increase PLC Domain 5: Monitor Fidelity of PLCs will increase from not implemented (0/4) to partially implemented (2/4).</p>
<p>All PLC Leaders will fully understand and fulfill their responsibilities by:</p>	2019-20 School Year	Principal T & L Manager PLC Leaders	<p>Schoology</p> <p>Common template for notes/minutes</p>	<p>Mid Year: PLC teams are posting notes and minutes in shared drive using a common template</p>

<ul style="list-style-type: none"> • Preparing Team PLC agendas and facilitating the meeting process • Posting notes and minutes in shared drive using a common template • Reporting back to the LT Leadership Team regarding successes and challenges 			D110 PLC Rubric 1.1, 1.2, 1.3	End-of-Year: Increase PLC Domain 1: Select & Develop PLC Leads from partially implemented (4/6) to fully implemented (6/6)
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2019-2020 Continuous Improvement Action Plan

Improvement Map Area: GVC Goal: Increase GVC Domain from 6/14 to 11/14 utilizing the D110 GVC Rubric.			Level: K-5	
Action Steps	Timeline	Responsible Team	Resources Needed	Evidence of Success (mid-year and end-of-year checks)
Clear understanding of the GVC and demonstrated ownership. <ul style="list-style-type: none"> • Create system for shared viewing/exchange of lesson plans and ideas within grade levels and across teams. (eg. grade level with sped) 	2019-20 School Year	PLC Leaders Teachers	Getting Insanely Clear About What Students Have to Learn - Mike Mattos D110 GVC Shared Google Documents Guiding Change Document D110 GVC Rubrics 1.1, 1.2	Mid Year: Processes determined for shared development of grade level/department lesson plans. End-of-Year: Increase GVC Domain 1: Establishing Priority Standards, Learning Targets & Success Criteria from partially implemented (2/4) to fully implemented (4/4)
Use curriculum maps (as outlined in Google Team drive) and pacing guides to ensure clarity and cohesion and provide efficacy in instructional planning	2019-20 School Year	PLC Leaders Teachers	D110 Curriculum Maps/Pacing guides D110 GVC Rubrics 2.2, 2.4	Mid Year: Faculty have received clear expectations for use of D110 Curriculum Maps/Pacing guides and necessary training. End-of-Year: Increase GVC Domain 2: Using

Engage in conversations regarding continuous improvement of the GVC and make changes for the benefit of learners. <ul style="list-style-type: none"> ● Create system for effective exchange of ideas between grade levels. 				Priority Standards, Learning Targets & Success Criteria from partially implemented (4/8) to fully implemented of GVC 2.2 & 2.4 for overall Domain 2 score of 6/8.
Introduce the central components of a grading and reporting system that is consistent and grounded in the GVC.	2019-20 School Year Early Release Days: Friday, October 4 Friday, February 14 April 10	Principal T & L Department PLC Leads Teachers	D110 GVC Rubrics 3.1	Mid Year: Time dedicated during October, November & December Faculty Meetings (following Oct. 4th Early Release training) to engage in conversation about common assessment and learn about standard grading practices End-of-Year: Increase GVC Domain 3: Establishing Standard Grading Practices from not implemented (0/2) to partially implemented (1/2)

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Improvement Map Area: MTSS Goal: Increase MTSS Domain from 10/28 to 15/28 utilizing the D110 MTSS Rubric.			Level: K-5	
Action Steps	Timeline	Responsible Team	Resources Needed	Evidence of Success (mid-year and end-of-year checks)
Solidify Tier 1 Core Academic Practices through clearly defined and implemented: <ul style="list-style-type: none"> ● Standards and learning targets ● School wide expectations for instruction and student engagement ● PBIS & Social-emotion instruction and support ● Assessment data 	2019-20 School Year	PLC Leaders Teachers PRIDE Leaders T & L Manager	D110 MTSS Rubrics 5.1 Solution Tree Video: Doing the Right Work: Studying the Standards Second Step Pacing Calendar & Summative Data	Mid Year: Review of PLC Notes & Minutes indicate teams have discussed expectations and teachers demonstrate proficiency in accessing Google and Schoology resources and utilizing resources/methods for lesson planning/delivery. End-of-Year: Increase MTSS Domain 5.1: Supplemental Intervention/Extension Academic Practices from partially

			<p>PBIS/PRIDE Year-at-a-Glance Action Plan</p> <p>Grade Level/Dept Feedback gathered at Spring 19 Retreat</p> <p>Leadership Team Goal Input~Spring, 2019</p>	<p>implemented (1/2) to fully implemented (2/2)</p>
<p>Clearly define roles and responsibilities as a PLC lead in MTSS implementation efforts.</p> <ul style="list-style-type: none"> Leadership Team Meetings and Faculty Meetings to include training of MTSS Model (consider book study of Taking Action: A Handbook for RTI at Work) <p>Design LT Leadership Team Meeting agenda format that aligns with SIP and MTSS action plan.</p>	<p>2019-20 School Year</p>	<p>District T & L Department</p> <p>Principal</p> <p>T & L Manager</p>	<p>Taking Action: A Handbook for RTI at Work</p> <p>D110 MTSS Rubrics 1.1, 1.2</p>	<p>Mid Year: Designed and implemented agenda format for Leadership Team meetings that aligns to SIP and MTSS action plan.</p> <p>End-of-Year: Increase MTSS Domain 1.2 and 1.2 Establishing a Leadership Team from not implemented/partially implemented (1/4) to full implemented (3/4)</p>
<p>Provide Viewpoint and FAST training for staff to become proficient and independent with data tools.</p>	<p>2019-20 School Year</p>	<p>Principal</p> <p>T & L Manager</p> <p>Instructional Coaches</p>	<p>D110 MTSS Rubrics 4.3</p>	<p>Mid Year: Data training sessions identified on building wide PD calendar and execution of Trimester 1 Data Training.</p> <p>End-of-Year: Increase MTSS Domain 4.3 Data Analysis from partially implemented (1/2) to fully implemented (2/2)</p>
<p>LT Leadership Team will:</p> <ul style="list-style-type: none"> establish MTSS infrastructure and supports by creating a building schedule that allows for collaborative discussions and 	<p>2019-20 School Year</p>	<p>PLC Leaders</p> <p>Teachers</p> <p>PRIDE Leaders</p> <p>T & L Manager</p>	<p>D110 MTSS Rubrics 3.1</p>	<p>Mid Year: Noted in Action Steps of PLC Goal 1.</p> <p>End-of-Year: Increase MTSS Domain 3.1 Establishing Infrastructure and Support Processes from not implemented (0/2) to partially implemented (1/2)</p>

<p>data-based decision making in settings such as:</p> <ul style="list-style-type: none"> ○ Leadership Team Meetings ○ PLC's ○ Grade-level/Department Meetings ○ Cross-grade/department level meetings 				
<p>Develop master schedule options for Tier 1, Tier 2, and Tier 3 instruction</p>	<p>2019-20 School Year for Implementation in 2020-21 School Year</p>	<p>Principal T & L Manager</p>	<p>D110 MTSS Rubric 3.2</p>	<p>Mid Year: District has established a Guiding Change Document for guidance of WINN Master Scheduling.</p> <p>End-of-Year: Master WINN Schedule created and ready for implementation for the 2020-2021 school year.</p>

Improvement Map Area: Laketown PBIS - 2019-20 Year-at-a-Glance Planning			Level: K-5	
Action Steps	Timeline	Responsible Team	Resources Needed	Evidence of Success (mid-year and end-of-year checks)
<p>See attached PBIS Year-at-a-Glance Plan for details</p>	<p>2019-20 School Year</p>	<p>Principal PBIS/PRIDE Team</p>	<p>Rubrics: MTSS Domain 5</p> <p>PBIS Coach</p> <p>PBIS Related Data</p> <p>SWIS SAS TFI PRIDE Second Step</p>	<p>Mid Year:</p> <p>End-of-Year: Increase Universal school wide PBIS features, as measured by the TFI, as follows: Tier 1 Evaluation from 6/8 to 8/8 Tier 2 Evaluation from 1 / 8 to 4/8</p>

2019-2020 Continuous Improvement Action Plan

Topic	Date and Time	Location	Who's Involved (Include Planning Team)
<ul style="list-style-type: none"> ● Create an effective PD plan, aligned to our school improvement goals, to include: <ul style="list-style-type: none"> ○ What new stuff do we need/want to learn? ○ What stuff are we implementing? <ul style="list-style-type: none"> ■ Wilson Foundations Facilitators ● Determine when/what/how this will be shared with ALL staff. ● Design Leadership Team Agenda template aligned to SIP and MTSS action plan. 	<p>Summer PLC Retreat</p> <p>Resources:</p> <ul style="list-style-type: none"> ● Add Meeting Topics/Tasks to LT Leadership Roster 		<p>District T & L Department</p> <p>Principal</p> <p>PLC Leaders</p>
<ul style="list-style-type: none"> ● Meet with LT Leadership Team to... ● Meet with LT PRIDE Team to... <ul style="list-style-type: none"> ○ Refer to Year-at-a-Glance for specific topics/tasks to address <ul style="list-style-type: none"> ■ PBIS/PRIDE Beginning of Year Expectations <ul style="list-style-type: none"> ● PRIDE Matrix ● Second Step Lessons/Pacing Calendar ● Major/Minors ● Peaceful Place & Peaceful Packs 	<p>Workshop Week</p>		
<ul style="list-style-type: none"> ● Gather information on preferred way to learn. <ul style="list-style-type: none"> ○ Book Study ○ Online ○ Group discussion 	<p>September</p>		
<ul style="list-style-type: none"> ● Patti Green ~ Running Records - date yet TBD 	<p>Trimester 1</p>		

<ul style="list-style-type: none"> ● Tier I Core Academic Practices ● Viewpoint & FAST Data Training ● Orientation on all Schoology Resources ● Standards Based Grading Practices ● Equity & Inclusion: Hidden Bias 	<p>Friday, Nov. 8, 2019</p>	<p>All Elem Faculty, Site yet TBD</p>	<p>Diversity Cohort Team</p>
<ul style="list-style-type: none"> ● Tier I Core Academic Practices ● Standards Based Grading Practices ● Impact Goal Sharing ~ during Staff Meetings? 	<p>Trimester 2</p>		
<ul style="list-style-type: none"> ● Tier I Core Academic Practices ● Standards Based Grading Practices ● Impact Goal Sharing ~ during Staff Meetings? 	<p>Trimester 3</p>		
<ul style="list-style-type: none"> ● HITS 	<p>Tiered Implementation 19-20 Year 1 Coaching Cycle Teachers</p>		<p>Instructional Coaches</p>

- Include these events in school wide calendars -