

# **Bayview Elementary School PTO Meeting Agenda**

## **Monday, September 19th, 2022– 6:00 PM!**

### ***Jawsome!***

**In Attendance:** Principal A Swanson. PTO Board Members: L. Schmidt, K. McPherson, W. Klawitter, A. VanHook, T.Ellingson. Multiple parents were also present.

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**Minutes Created By:** A. VanHook

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#### **1. Bayview PTO President – Lindsay Schmidt – welcome message**

#### **2. PTO Board**

- President: Lindsay Schmidt
- Vice President: Krista McPherson
- Treasurer: Wylie Klawitter
- Secretary: Andrea VanHook
- Recognition Chair: Tiffany Ellingson

#### **3. Schoolwide updates & Programs – Principal Ann Swanson**

- Elementary Homecoming Parade was a success. Principal Swanson would like to continue purchasing kazoos for the elementary school students that would like to participate.
- Teacher Listening Conferences: Discussed supplying food for future conferences.
- Principal Swanson asked for volunteers to help with Picture day. Two parents volunteered to help.

#### **4. Treasurer’s Report – Wylie**

- **2022-2023 Budget Report**
  - i. Budget as of 9/19 \$42,500.00
- **Recent purchases**
  - i. PTO spent \$5000 on school supplies, field trips, teacher requests, and start-of-the-year items.
  - ii. PTO will purchase QuickBooks to handle all PTO finances. Software purchased at a discounted non-profit rate.
- **Redemption Programs**
  - i. We have received \$134 in Amazon Smile points this year.
  - ii. Reminders & Instructions will be sent via Facebook and added to weekly PTO news.

#### **5. Past project/event updates**

- School Supply Program-Going ahead with School Kidz for 2022-2023. 411 ordered this year.
- Spiritwear – 1 shirt Homecoming Orders came in last week (18 shirts)

- i. All other orders will be in the 1st week of October.
- ii. We tried something new this year, having all orders due at Open House. The orders were about 25 items less than in previous years because of this new format.
- iii. Discussion around when to have Spiritwear Orders. Group in attendance agreed that a fall order was needed; spring is still TBD. Also raised questions about ordering online in future years - the company we use would need to raise prices to handle the platform fees, so no decision was made.

## 6. Upcoming Updates

- Read A Thon Same Format from last year & it is 10/14/2022 with a kickoff this week on 9/23
  - i. Update provided on Read-A-Thon planning status. Door Decor and volunteer lists were created.
  - ii. Communications (emails and messengers) are created and scheduled by L. Schmidt.
- Yearbook
  - i. Ashley Peterson will continue this year as the lead.
- Bayview's Community Scarecrow-
  - i. T. Ellingson will lead. The school needs another volunteer to help. A. VanHook will add to weekly news.
- Parent/Teacher Conferences
  - i. Discuss donations for Mackenthun's meal via PayPal Collection. These meals are provided to teachers who will spend all evening at school for conferences.
  - ii. D.Diesch will be organizing.
  - iii. The flier goes out on 10/3 with the QR code to PayPal.

## 7. Open Questions or Comments

- L. Sufka asked if it was possible to write grants to support the future playground updates. Grants need to be submitted closer to the start of remodeling, so this will be moved to a later meeting.
- Looking forward to Carnival: We should add a "Family Shift" to our Wristband purchase form. This would allow for more parents to get involved and volunteer. Last year, games needed to close early due to no adult volunteers. This was agreed to by the PTO Board and Principal and will be added as a signup option.
- PTO Sponsored Development and Social hour. L. Sufka was asked to consider teaching one of her Development courses. This item was not decided and will be brought to a future meeting
- An Instagram Bayview PTO will be created. It will be connected with the PTO Facebook Admin account and same content will be shared on both platforms.